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ZNR UUUUU

R 201845Z JUN 24 MID120001227607U

FM COMNAVRESFOR NORFOLK VA

TO NAVRESFOR

INFO BUMED FALLS CHURCH VA

COMNAVRESFORCOM NORFOLK VA

COMNAVAIRFORES SAN DIEGO CA

COMNAVIFORES FORT WORTH TX

COMMARFORRES

REDCOM EVERETT WA

REDCOM SAN DIEGO CA

REDCOM JACKSONVILLE FL

REDCOM NORFOLK VA

REDCOM FORT WORTH TX

REDCOM GREAT LAKES IL

MDSC NORFOLK VA

NAVRESPRODEVNEN NEW ORLEANS LA

COMNAVSPECWARGRU ELEVEN

COMNAVRESFOR NORFOLK VA

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MSGID/GENADMIN/COMNAVRESFOR NORFOLK VA//

SUBJ/CNRF CPO INITIATION FUNDING GUIDANCE.

ORDER//

REF/A/NAVADMIN/CNO WASHINGTON DC/121701ZJAN22

REF/B/DOC/MCPON/2022

REF/C/DOC/MCPON/MAY2019

REF/D/DOC/COMNAVRESFOR NORFOLK VA/21JUN22//

NARR/REF A is NAVADMIN 06/22 Charge of Command. REF B is CPO Mission Vision Guiding Principles. REF

C is Laying the Keel May 2019. REF D

is CPOI Execution Notice.//

RMKS/1. PURPOSE. This message provides guidance to Commander, Navy Reserve Force (CNRF) Commanding Officers (COs)/Command Senior

Enlisted Leaders (CSELs) for execution of Chief Petty Officer

Initiation (CPOI) per references (a) through (c); funding allocation

for Active Duty Training (ADT) orders and Additional Training

Period (ATP) distribution as applicable for Selected Reserve

(SELRES) selectees and Chief Petty Officer (CPO) Selectee

Sponsors. Adherent to the funding execution timeline outlined in

this message is imperative to ensure smooth orders execution for

selectees and ATP distribution for sponsors.

2. KEY DATES.

- a. Reserve Training and Administration of the Reserve

(TAR/SELRES) Chief Petty Officer Selection results anticipated
29 Jul 2024.

- b. Admin weeks 29 Jul though release of Active Duty (AD) results.

- c. AD results anticipated 19 Aug 2024.

- d. CPOI Training commences upon release of AD results per CO
approved training plan.

- e. Capstone Events 23 - 28 Sep 2024.

- f. Pinning Ceremony no earlier than 27 Sep 2024.

- g. CSELs shall communicate operational requirements that
preclude adhering to CPOI timeline to NR FORCM through
Immediate Superior In Command (ISIC) and Echelon III
Command Master Chief (CMC) to coordinate alternate Capstone
or Pinning dates.

3. SELECTEE AND SPONSOR TRACKING.

- a. Unit SELs shall collect and consolidate selectees' and
sponsors' information for submission to Commander Navy
Reserve Forces Command via the Navy Reserve Activity
(NRA) and Navy Leadership Development Framework (NLDF)
Reserve Region Coordinators identified in (3.b).

- b. Each Unit CSEL shall populate the Navy Reserve
Selectee/Sponsor Tracking Spreadsheet aligning one SELRES
sponsor per selectee and forward to the their corresponding
NLDF Reserve Region Coordinators.

(1) REDCOM Norfolk: CSCS Orinzo Collado

(2) REDCOM Great Lakes: ITC Jonathan Stechner

(3) REDCOM Jacksonville: YNCS Dioni RosalesMartinez

(4) REDCOM Fort Worth: ITCS Michael Robinette

(5) REDCOM San Diego: LSC Marshall Mallory

(6) REDCOM Everett: MACM Carol Ortiz

- c. All selectees need to be accounted for on the spreadsheet,
even if selectee is on AD orders (example:
long-term ADT orders, Active Duty for Operational Support
(ADOS), mobilization, etc.). Status of selectee must be
clearly indicated on the spreadsheet.

- d. Populated spreadsheet is due NLT Monday, 16 August to below
Commander Navy Reserve Force POCs (cc ECH III & IV CMC).

(1) CNRF N7: ATC Richard Bray,
richard.t.bray3.mil@us.navy.mil;

(2) CNRF N3: PSC Vanessa Wells,
vanessa.m.wells2.mil@us.navy.mil;

4. FUNDING GUIDANCE FOR SELECTEES.

a. Selectee Order Information. Requirement generation will be done by NLDF Reserve Regional Coordinators based off consolidated selectee lists provided by CMC's. Deadline for requirement generation Friday, 23 August 2024.

b. Selectees will be funded for a maximum of 5 days, inclusive of travel. Orders must be submitted in Navy Reserve Order Writing System (NROWS) by Thursday, 29 August 2024.

c. Any questions about the selectee orders process should be referred to CNRF N7: ATC Richard Bray;
email: richard.t.bray3.mil@us.navy.mil; desk: 757-322-6583.

5. FUNDING GUIDANCE FOR SPONSORS.

a. Commander Navy Reserve Forces Command (COMNAVRESFORCOM) will authorize 6 ATPs for SELRES sponsors, for a total of 3 days of training.

b. Due to funding limitations, fleet concentration areas such as Norfolk, San Diego, Jacksonville, Washington DC, New Orleans and Fort Worth, should leverage AD or TAR Chiefs to conduct major Initiation events.

c. Laying the Keel, "Get Real, Get Better", Warrior Toughness, Teaching to the Creed, Capstone event, and Pinning ceremony require experienced leaders to safely and effectively execute. Commands are encouraged to recruit local talent, as NRAs in remote areas with small amount of AD or TAR Chiefs require SELRES CPOs support to execute training.

d. Each Echelon V/VI SEL shall populate and submit the Selectee/Sponsor Tracking Spreadsheet identifying SELRES sponsors, UMUIC, and NRA to the ISIC POC.

e. ISIC POC shall consolidate and submit Selectee/Sponsor Tracking Spreadsheet to CNRF POC for ATP distribution by Friday, 16 August 2024.

f. CNRF POC will e-mail each ISIC POC and CMC when

- (1) OSPADES access is granted
- (2) Funds transfer
- (3) Training is set via Teams.

g. ISIC POC with OSPADES access:

- (1) REDCOM Everett: Mr. Chad Crismon email: chad.j.crismon.civ@us.navy.mil.
- (2) REDCOM Jacksonville: NCC Melissa Gray email: melissa.r.gray16.mil@us.navy.mil.
- (3) REDCOM Norfolk: YNC Robert Geverd email: robert.s.geverd.mil@us.navy.mil.
- (4) REDCOM Great Lakes: YNC Rosalyn Cotton email: rosalyn.cotton.mil@us.navy.mil
- (5) REDCOM Fort Worth: LSCS Shawand Harp email: shawand.t.harp.mil@us.navy.mil.
- (6) REDCOM San Diego: Primary: PSCS Candace Ford email: candace.s.ford.mil@us.navy.mil Alternate:

YNC Ashley Belyeu email:ashley.m.belyeu.mil@us.navy.mil.

(7)NSW Group 11: LCDR Heidi Antonucci email:

Heidi.c.antocucci.mil@socom.mil

- h. Sponsors traveling to a region hub for combined Capstone, or in remote locations must be clearly identified on the Selectee/Sponsor Tracking Spreadsheet. Inactive Duty Training Travel (IDTT) may be used while funding is available with ATPs to cover travel when performed outside the geographical area of the member's regular drilling location.
- i. CNRF will transfer ATP funds in OSPADES for all approved sponsors to ISIC commands for distribution to SELRES sponsors in their Area of Responsibility (AOR).
- k. ISIC POCs will have until Friday, 20 September 2024 to transfer funds in OSPADES directly to the sponsors identified in the approved tracking sheet pertaining to their AOR with CNRF N31 oversight.
- l. CNRF POCs will rescind all N31 Admin access from ISIC POCs on Wednesday, 25 September 2024.
- m. Any questions about the SELRES Sponsor ATP allocation process should be referred to CNRF N31 POC:
 - (1) PSC Vanessa Wells;
vanessa.m.wells2.mil@us.navy.mil; 757-445-3105.
 - (2) PS1 Shawn Jones; shawn.w.jones17.mil@us.navy.mil.

6. FUNDING GUIDANCE FOR HERITAGE EVENTS.

a. Annually, the Navy sends a limited number of CPO selectees to participate in heritage events aboard the USS CONSTITUTION, Battleship New Jersey, and Back to Bootcamp. The Reserve Force Master Chief account has limited funding set aside to support SELRES Sailors selected to participate in the CPOI heritage events.

b. TAR Sailors selected will use command funds if available.

7. NAVY RESERVE FORCE POINTS OF CONTACT:

a. NR FORCM: FORCM Hunt, tracy.l.hunt.mil(at)us.navy.mil;

b. CNRFC CMDCM: CMDCM Rios, nicole.c.rios.mil(at)us.navy.mil;

c. CNAFR CMDCM:

CMDCM Louvier, van.c.louvier.mil (at)us.navy.mil;

d. CNIFR CSEL: CTRCM Doble, michael.j.doble2.mil(at)us.navy.mil

8. Released by RADM Michael Steffen, Deputy Commander,
Navy Reserve Force.//

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